



Luther Burbank Middle School

"Achieving Success as a Team - 110%, No Excuses"

A-Rated 7 Star Distinction Campus



SDMC Minutes

October 30, 2024

➤ Welcome New and Returning Members

- Role Assignments
 - *Amanda Vasquez is the principal designee.*
 - *Shonda Snoddy-Walker is a new member.*

➤ School Updates

- Action Plan
 - *Goals were set pertaining to monitoring data. We will follow the District by assessment every three weeks.*
 - *Goal for the Emerging Bilingual students to increase proficiency by one level on the TELPAS.*
- IRT Visit
 - *We met our goal of 10.15 on the walk we had last week on October 14, 2024. The goal is to increase by one point for each visit. The lowest goal was a 7 and the highest was a 13. Our instructional areas of focus are engagement and monitoring and adjusting. Mr. Knittle is visiting with each teacher that was observed to give them the feedback from their observations.*

Budget:

- Did not meet projection. Loss of \$24,000.00.
 - *Projected 1420 but we only had 1412. We lost \$24,000.00. We do not have the same amount of money that we normally do. However, we will not have to reduce staffing costs due to the budget. We will have to be mindful of overtime payment.*
- **Vacancies/Staffing:**
 - ELAR 8
 - AP
 - *Appointments for interviews have been scheduled.*
 - Hiring and additional custodian.
 - *We are in the process of replacing one of the current custodians. We also are adding an extra custodian using the campus budget.*

➤ **District Updates**

• **Bond Information**

- *A flyer was given out but not encouraged to vote in any particular direction. Bond to focus on safe and security updates for fences, etc., HVAC improvements, and lead abatement. Burbank is supposed to get almost \$56 million that would renovate and expand the campus. The T-Buildings would be removed and the campus would be expanded into that space.*

➤ **Questions and Concerns**

- *The upstairs is extremely dirty. The bathrooms haven't been cleaned which has caused some health concerns and situations for some employees.*
 - *Mr. Knittle reiterated that we are in the process of hiring more custodians. We will also work with the current custodians on making time to go upstairs and clean the bathrooms.*
- *The students that are helping with cleaning the upstairs aren't taking out the trash in all of the classrooms and they are staying late unsupervised.*
 - *The students from NJHS that are assisting are supervised by Ms. Vasquez and leave daily at 5pm. We have the names of the other students and will address this directly with them and the teacher who they are supposed to be helping.*
- *Could you provide more information regarding allowable fundraising?*
 - *That is a new district policy. We understand that it is an inconvenience and we are seeking more guidance from the district.*
- *What will happen tomorrow given that the air is out today?*
 - *Centerpoint is supposed to be out this afternoon to reset the electricity then the maintenance will come to turn the air conditioners back on one by one.*
- *The Melrose Civic Club would like to have information on the bond pertaining to Burbank MS.*
- *Burbank is a voting location. HCC on Fulton is also a voting location.*
- *The printers in the copy room are breaking down. We are getting new copy machines.*
- *Wraparound had a meeting today. They will start giving pants for students here at Burbank. We also have three church partnerships.*

Next Meeting Date: January 16, 2025

Voting Members Present:

David Knittle

Lidia Drury

Sonya Lugo

Alondra Robinson

Shonda Snoddy-Walker

Amanda Vasquez